



City Council Chamber
735 Eighth Street South
Naples, Florida 33940

City Council Budget Review Workshop Meeting - July 20, 1993 - 5:00 p.m.

Mayor Muenzer called the meeting to order and presided.

ROLL CALL

Present: Paul W. Muenzer, Mayor
Fred L. Sullivan, Vice Mayor

Council Members:

Kim Anderson (Left meeting at 10:25 p.m.)
R. Joseph Herms
Alan R. Korest (Left meeting at 10:30 p.m.)
Ronald M. Pennington
Peter H. Van Arsdale

Also Present:

Dr. Richard L. Woodruff, City Manager
Kevin Rambosk, Assistant City Manager
William Harrison, Finance Director
John Cole, Chief Planner
Missy McKim, Community Development
Director
Dan Mercer, Utilities Director
Mark Thornton, Community Services
Director
Mary Kay McShane, Human Resources
Director
Nick Long, Dock Master
David M. Lykins, Recreation and Enterprise
Superintendent

Steve Copeland, Property
Management Supervisor
David Graff, Utility Maintenance
Supervisor
Katie Gibson-Jones, Administrative
Assistant
Marilyn McCord, Deputy City Clerk
Justyna Ford, Chamber of Commerce
Brad Estes

Media:

Eric Staats, Naples Daily News

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Prior to beginning budget review, City Manager Woodruff distributed copies of information which had been requested by Council at the previous Budget Review Workshop. (All information contained in the original meeting file, in the City Clerk's Office.)

Assistant City Manager Kevin Rambosk distributed copies of the "City Of Naples Activities and Information Summary," which includes information about each of the City departments and their goals and accomplishments. (Also available in the City Clerk's Office.)

ITEM 1

COMMUNITY DEVELOPMENT DEPARTMENT, MOORINGS BAY TAXING DISTRICT, EAST NAPLES TAXING DISTRICT

COMMUNITY DEVELOPMENT DEPARTMENT

Community Development Director Missy McKim reviewed the proposed budget for 1993-94 and described some of the departmental highlights of 1992-93:

Building and Zoning Division

- . Over 3,530 building permits were processed.
- . Temporary use permits increased 30%, with 189 permits issued.
- . 191 editions of the Standard Code were adopted.
- . The Housing Code was updated.
- . The Commercial Maintenance and Unsafe Building Abatement Codes were adopted.
- . Pre-Application meetings for building permits were implemented.
- . Through the Community Rating System Program, City residents will realize a 5% savings on 6,157 flood insurance policies with total annual savings of over \$160,000 City-wide.
- . Of 5,537 complaints and inspections, 85 zoning violation cases were presented to the Code Enforcement Board. This shows that almost 99% of the violations are corrected.

Planning Division

- . Over 65 applications were reviewed and presented to the Planning Advisory Board.
- . The United Telephone systems lawsuit was settled through a Development Agreement.

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- Coastland Center DRI (Development of Regional Impact) was reviewed and approved by City Council.
- Community Development Block Grant funds continue to purchase the 4.5 acre Affordable Housing site north of the Daily News.
- Each parcel of property in the City is on a computer file with a variety of information including property owner name, assessed value, and taxes.

Natural Resources

- 150 environmental permits were issued.
- Pier and seawall reconstructions increased 25%.
- Moorings Bay Taxing District Advisory Committee had Doctors Pass dredged when navigation became impaired by a large sand bar.
- East Naples Bay Taxing District Advisory Committee has completed its dredging activities.
- The City has selected consultants for inlet management plans for Doctor's Pass and Gordon Pass, both of which are required by the State, who pays half the cost.

The Community Development Department provided support to the Council-appointed Redevelopment Task Force, who were charged with the responsibility of studying the Naples downtown area. The Planning Division provided the statistical land use data upon which the Task Force delivered a supportable "finding of necessity" to City Council on November 16, 1992.

Ms. McKim described the steps which have been taken to streamline the building permitting process, including implementation of a "one stop" permitting counter.

Beach renourishment efforts continue, said Ms. McKim. The Comprehensive Housing Affordability Strategy was also adopted this past year.

Next Ms. McKim outlined the department's accomplishments and achievements for 1992-93:

New Permitting System

- Express permit processing
- Pre-application meetings
- Program for certification of inspectors
- Cross training inspectors
- Update Building Code
 - Electrical Code
 - Plumbing and HARV Code
- Adoption/implementation of Commercial Maintenance Code/Housing Code

Downtown Revitalization

- . Community Redevelopment Agency established
- . Advisory Board appointed

Comprehensive Plan Update

- . Action Plan Developed

Implement Affordable Housing Strategy

- . Pursue two projects selected by City Council
- . Stoney's Mobile Home Park unit identified
- . Waiver of impact fees adopted by Board of County Commissioners
- . Documentary Surtax Funds Ordinance adopted

Code revisions/Inspector certification

- . 1991 Building, Electrical, Plumbing Codes

Demographic Profile Handbook finalized by September, 1993

Implementation of Comprehensive Plan items/Comprehensive Development Code

Historic Structure Comprehensive Plan amendment underway

Improve Public Relations

- . Permit Handbook developed
- . Active participation in CCBIA
- . Code enforcement "Courtesy Complaints" utilized
- . Notification of land use petitions to property owner association
- . Public "Red Tag" newsletter
- . Public opinion survey

Pass Management Plan for Doctor's Pass underway

Beach renourishment efforts continue

Mrs. McKim described all of the above and answered Council's questions. She next briefly reviewed the department's goals for 1993-94:

- . Community Redevelopment
- . Comprehensive Plan Evaluation and Appraisal Report - start of public participation
- . Continue Comprehensive Development Code changes:

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- . Waterfront District
- . Parking
- . Landscaping
- . Tree protection
- . Subdivisions
- . Conservation District
- . Resource protection standards
- . Commercial districts
- . Implement affordable housing projects
- . Implement and monitor restructured Building Division
- . Continue inspector certification and cross-training
- . Pass Management Plan for Gordon Pass
- . Beach renourishment efforts continue
- . Develop Stormwater Utilities Management Plan

MOORINGS BAY TAXING DISTRICT

EAST NAPLES TAXING DISTRICT

City Manager Woodruff told Council that staff was recommending that the existing tax levy in both districts be maintained. Council and staff discussed the Doctors Pass light structure. This will remain as a Capital Improvement Program item and be scheduled for further discussion in order to allow for any necessary modifications.

BREAK: 8:05 p.m. - 8:10 p.m.

ITEM 2

COMMUNITY SERVICES

DOCK FUND

Community Services Director Mark Thornton reviewed the Dock Fund budget, noting, "We are fully funding depreciation." Dr. Woodruff explained how depreciation is computed into the budget. Council Member Korest suggested that cash flow and depreciation be reflected in two separate statements.

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Dock Master Nick Long reported that the 1993-94 Dock budget had no substantial changes from last year's budget. Mr. Long distributed copies of the City Dock Fund Revenue/Expenditure Analysis (available in the City Clerk's Office). He and Mr. Thornton reviewed the accomplishments and achievements for 1992-93:

- . Policy development and lease modification
- . Improved communications
- . Renovations and repairs of the facility

Staff reviewed proposed budgets for the Fishing Pier, the Tennis Program, and the Parks and Parkways Division. Mr. Thornton noted that the tennis program had been expanded. Staff will provide a copy of the profile of tennis court users. Council Member Korest brought attention to the fact that there is a large demand for the clay tennis courts and suggested that conversion of other courts should be a priority item. Dr. Woodruff assured Council that the tennis courts will be a priority item after the cost of the Pier improvements is determined.

Properties Services Manager Steve Copeland reviewed departmental Capital Improvement Program projects.

ITEM 3

FINANCE DEPARTMENT

NOTE: **The proposed 1993-94 Finance Department was discussed at the Budget Review Workshop Meeting on July 19, 1993.**

ITEM 4

STREETS FUND, STORMWATER FUND

STORMWATER

Utilities Director Dan Mercer reviewed the proposed Stormwater Fund budget. Engineering Manager Leighton Westlake answered Council's questions pertaining to maintenance of the stormwater program. A preliminary budget was passed in the summer of 1992 for the Stormwater

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Utility. That budget included the improvements to the drainage at the intersection of Crayton Road and Park Shore. Those improvements were formulated and are under design throughout 1992 and 1993. Mr. Mercer told Council that staff would be inspecting the stormwater system on a scheduled basis.

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Accomplishments this past year included an intensified street sweeping program, contracted repair of stormwater collection boxes, and repair of beach stormwater discharge piping. Goals for 1993-94 include:

- . Initiate stormwater system maintenance program.
- . Contract the Stormwater Utility Master Plan.
- . Repair aging stormwater infrastructure.

STREETS FUND

Dr. Woodruff and Engineering Manager Westlake answered Council's questions about the Streets Fund and City contracts with the Department of Transportation. The Streets Division's accomplishments were reviewed, including:

- . Contracted 23 street overlay projects.
- . Revised and upgraded Doctor's Pass marine signs.
- . Installed computerized signal system for U.S. 41.
- . Completed Mooring Line Drive bridge project.
- . Revised Crayton Road traffic marking as recommended by the Crayton Road Task Force.
- . Installed "No Net Fishing" signs.
- . Initiated upgrade to Comprehensive Plan Bikeway Program.
- . Supported Doctor's Pass depth monitoring and water sampling.
- . Completed post "Winter Storm" repairs of offshore buoys, marine signs, and traffic signals.
- . Completed Broad Avenue improvements as requested by 3rd Street & the Avenues Association.

Next the 1993-94 goals for Streets/Traffic Control were outlined:

- . Contract the next step of Streets Overlay Program.
- . Utilize contractor for traffic signal maintenance.
- . Improve traffic signal system through cooperative agreement with FDOT (Florida Department of Transportation).
- . Initiate bikeway capital improvement and maintenance program.
- . Complete warrant studies for existing four-way stop installations and signals.
- . Revise traffic signals for hurricane hazard mitigation.

Council and staff discussed the status of the City's bicycle paths. In reply to Council Member Pennington, Dr. Woodruff said that staff hopes to analyze the bicycle path system this year. He said, "With Council's approval, that's one program we'll work on this year."

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City Manager Woodruff reported that the proposed 1993-94 budget does not reflect any change in the gasoline tax. Should the County approve that tax, the City will realize additional revenue. Mayor Muenzer and Dr. Woodruff thanked everyone for their efforts during the budget process.

ADJOURN: 11:00 p.m.

NOTE: Administrative Assistant Katie Gibson-Jones was the Recording Secretary for this meeting. Her notes were transcribed by Marilyn McCord, Deputy City Clerk.

PAUL W. MUENZER, MAYOR

Janet Cason
City Clerk

Katie Gibson-Jones
Recording Secretary

Marilyn McCord
Deputy City Clerk

These minutes of the Naples City Council were approved on August 18, 1993.

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